

United States Department of Agriculture



Natural Resources Conservation Service
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*Helping People
Help the Land*

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Transmitted via Email

January 25, 2006

MINNESOTA BULLETIN NO. 300-6-13

SUBJECT: LTP – \$150,000 CONTRACT APPROVAL AUTHORITY

Purpose. To provide approval authority process for farm bill program contracts of \$150,000 or greater.

Expiration Date. September 30, 2006.

This bulletin transmits the process for approving any farm bill program contract where the total cost-share obligation exceeds \$150,000. This is an increase to the previous \$100,000 approval level. Regional Assistant Chief (RAC) concurrence is required for EQIP, WHIP, CSP and AMA long-term contracts with an NRCS cost-share contribution of \$150,000 or greater. Offices with potential contracts over \$150,000 should carefully review and follow this process.

Participants exceeding \$150,000 **should not be notified of their acceptance** until their application has been reviewed and signed as a contract by the RAC in Protracts. A program contract questionnaire must be completed and signed by the State Conservationist for each contract. The FY 2006 questionnaire is attached.

Offices need only submit the completed RAC questionnaire. This may be submitted electronically as a file attachment to an email through their Area Office to Sid Cornelius in the State Office.

Questions should be directed to your Assistant State Conservationist (FO) or through the Area to Tim Koehler, Assistant State Conservationist.

/s/

WILLIAM HUNT
State Conservationist

Attachment (1)

DIST: ASTC (FO)
DC
ARC
MN.EQIP